

Ongoing Improvement Progress Report

Instructions and Report Template

As part of the protocols outlined in Western's Institutional Quality Assurance Process (IQAP), to facilitate the continuous improvement of academic programs between review cycles, in connection with the Final Assessment Report (FAR) Implementation Plan, a monitoring process will include an Ongoing Improvement Progress Report. The outcomes of this report will be considered as part of the program's next cyclical review.

The purpose of this report is to provide an update on the operationalization of the implementation plan following a Cyclical Program Review (or the review of a New Program). This should include a brief summary of actions taken by the Program and the Dean's Office since the completion of the review (usually about three years), as well as an update on the stage of implementation for all applicable items. These include:

- whether the action item(s) are in progress, complete or no longer applicable (with a brief explanation);
- the timelines of each item and how they are progressing or expected to progress, particularly if they are diverting from original timelines in the FAR and Implementation Plan, and;
- a short description of any other program developments and improvements that have taken place following the review.
- For new programs only, an evaluation of the initial administration and resourcing of the program.

The following report template has been created for the program to report on progress made regarding recommendations presented in the Implementation Plan, and any other relevant program developments and enhancements.

- The program will complete the template and submit it to the faculty Dean's Office for sign-off.
- The program will then submit the completed Ongoing Improvement and Progress Report to the Office of Academic Quality and Enhancement (OAQE). Reports are due by June 30.
 - o The OAQE will present all Ongoing Improvement and Progress Reports to SUPR U/G for approval. Approvals, or any follow-up questions/concerns, will be communicated to the program and Dean's Office by the OAQE.
 - o It should be noted that as per the requirements of the province's Quality Council, progress reports will be posted on [the reports page](#)

Ongoing Improvement Progress Report

Major in Global Great BooksBA/ Huron University College

Program	Major in Global Great BooksBA	Faculty / Affiliated University College	Huron University College
Approval Dates of the Review	SUPRJ: June 10, 2019 SCAPAS: September 11, 2019 Senate: September 20, 2019	Year of the Next Review	2027-2028
Link to the Programs Final Assessment Report (FAR)	https://www.uwo.ca/pvp/vpacademic/iqap/academic_programs/iqap_reports/huronundergrad1/Huron%20Global%20Great%20books.pdf		
If applicable, submission of follow-up report(s)	Not applicable		

Name	Signature	Date
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Progress Update on the Implementation Plan

Recommendation#1	Proposed Action and Follow-up	Responsibility	Timeline
Ensure alignment of faculty resources with student enrolment	Review faculty appointments and monitor student enrolment once enrolment restrictions are lifted	Coordinator/Dean	Ongoing
<p>Recommendation Implemented</p> <p>Yes</p> <p>If no, or partially, is implementation on schedule with the timeline? Yes</p>			

Progress

This is an ongoing process which will be monitored as the program grows; however, we are currently satisfied with the existing faculty appointments as they meet our current students' needs. When the program began, there was one full-time faculty member dedicated

<p>Update on Initial Administration of the Program</p> <p>Report on the following items:</p>	
<i>Appropriateness of Program Leadership</i>	
<i>Adequacy of Administrative Support</i>	<i>Very Good.</i>
<i>Adequacy of Resource Allocation (e.g., staffing, financial)</i>	<i>Good. We currently have sufficient faculty resources to offer the required programming for majors and minors. The program would benefit from the hiring of a second tenure track member to ensure program stability.</i>
<i>Achievement of Program Objectives</i>	<i>We are continually reviewing our programming, creating new courses and modifying course delivery. We continue to look for ways to incorporate experiential learning in our program.</i>
<i>Achievement of Enrolment Targets</i>	<i>We have seen a slow but steady growth in enrolment which is to be expected when beginning a new program of studies that high school students are not traditionally familiar with.</i>
<i>Other</i>	